

## PARISH COUNCIL MEETING

To MEMBERS of the Council: You are hereby summoned to attend the meeting of the Parish Council on **Monday 4 June 2018**, which commences at 7.15pm at 27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG

*Vicky Mote*

Vicky Mote-Clerk/RFO

30 May 2018

Prior to the start of the Parish Council meeting a public open session will be held for members of the public to come along and raise any points of interest. Members of the public are welcome to raise issues to the Parish Council, and are welcome to stay for the entire meeting however they may also leave at any time during the meeting.

Ref	Item	Time
1.	<b>Apologies:</b> To receive apologies and to approve reasons for absence.	2 min
2.	<b>Minutes</b> to approve the minutes of the Parish Council meeting held on 14 May 2018 and Annual Parish Council Meeting (AGM) Minutes 14 May 2018.	5 min
3.	<b>Declaration of Interest:</b> Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.	2 min
4.	<b>Audit ending 31 March 2018.</b> 4.1 Adoption of financial statement and un-audited accounts. 4.2 Review internal auditors report and any recommendations. 4.3 Agree goodwill for internal auditor. 4.4 Review of Annual Governance Statement for external audit preparation.	20 min
5.	<b>Finance</b> 5.1 <b>Appeal for Funding</b> 5.2 <b>Payments</b> to agree payments to be made as per payments list circulated. 5.3 <b>Metro Bank (Allotment Account)</b> Council to agree transfer of funds into new account.	5 min
6.	<b>Planning Applications</b> (fixed item). To agree any comments, support or objections to current planning applications, list circulated prior to meeting.	5 min
7.	<b>Licensing Applications:</b> (fixed item)	2 min
8.	<b>Consultations Papers</b> (fixed item). To agree Parish Council responses to current consultations. 8.1 Unauthorised developments and encampments-ending 15 June 18	5 min
9.	<b>Standing Orders</b> council to receive and approve new proposed standing orders.	15 min
10.	<b>External Representation-MKALC</b> council to consider	5 min
11.	<b>Planning &amp; Licensing Committee</b> council to appoint the committee and Chair. Agree number of members and any delegated powers.	5 min
12.	<b>Meeting Length</b> Council to consider the maximum meeting length. Motion put forward by Cllr RO.	5 min
13.	<b>WORKING PARTY UPDATES</b> (Fixed Item) Chair of working groups to give updates and council to agree next steps on any actions. 13.1 <u>Property &amp; Land (TS, JS, DM, CB, Clerk)</u> (a) Terms of Reference, council to review 13.2 <u>Technology (Clerk, JoB, LS, TS, MS)</u> (a) Website Update (b) Terms of Reference, council to review 13.3 <u>Strategy (All Councillors (All Councillors))</u> (a) Terms of Reference, council to review 13.4 <u>Human Resources (DM, TS, Clerk)</u> (a) Council to approve early pay date 22/06/18 (b) Terms of Reference, council to review	15 min
14.	<b>Correspondence</b>	5 min
15.	<b>Councillor Reports and Items for Future Agenda</b>	10 min
16.	<b>Next Meeting:</b> Agree next Parish Council Meeting date.	5 min