

## PARISH COUNCIL MEETING

**TO RESIDENTS:** This serves as notice of intent to hold our next Parish Council on Monday 8 January 2018, which commences at 7.15pm at 27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG.

*Vicky Mote*

Vicky Mote-Clerk/RFO

2 January 2018

Prior to the start of the Parish Council meeting a public open session will be held for members of the public to come along and raise any points of interest. Members of the public are welcome to raise issues to the Parish Council, and are welcome to stay for the entire meeting however they may also leave at any time during the meeting.

Ref	Agenda
1.	<b>Apologies:</b> To receive apologies and to approve reasons for absence.
2.	<b>Minutes</b> to approve the minutes of the Parish Annual General Meeting held on 12 December 2017.
3.	<b>Declaration of Interest:</b> Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
4.	<b>Finance</b> <b>4.1 Appeal for Funding</b> to agree appeals for funding. 1st Broughton and Monkston Guides (Michelle Millard). <b>4.2 Payments</b> to agree payments to be made as per payments list. <b>4.3 Signatory</b> nominate an additional signatory. <b>4.4 Budget Report YTD 30/12/17</b> agree budget cost centre re-allocation. <b>4.5 Precept Confirmation 2018/19</b> approve proposed precept.
5.	<b>Planning Applications</b> (fixed item). To agree any comments, support or objections to current planning applications, list circulated prior to meeting.
6.	<b>Consultations Papers</b> (fixed item). To agree Parish Council responses to current consultations. 6.1 Draft Budget Proposal 2018/19 ends 31/01/18 6.2 Oakgrove School Admission Arrangements Sept 2019-closes 30/01/18 6.3 East West Rail Western Section Phase 2 12/01/18-09/02/18
7.	<b>MKCAB</b> Discuss/Agree three year agreement to provide an outreach service for our residents.
8.	<b>General Data Protection Regulation (GDPR)</b> -Fixed Item Clerk to give an update, Council to agree next steps if required.
9.	<b>Clerk Annual Review</b> Cllr TS to present report.
10.	<b>External Contractor</b> Monthly Report, review/comment. Review contract ending 31 January 2018.
11.	<b>Parish Forum Update</b> Clerk to give an update following meeting 21/12/17, council to agree expression of interest regarding future landscaping services in order to obtain existing costs from Milton Keynes Council.

12.	<p><b>WORKING PARTY UPDATES</b> (Fixed Item) Chair of working groups to give updates and council to agree next steps on any actions.</p> <p>12.1 <u>Property &amp; Land</u> (TS, JS, DM, CB, Clerk)</p> <p>12.2 <u>Technology</u> (GS, JoB, LS, TS, MS, Clerk) IT system access protocol. Councillor email accounts.</p> <p>12.3 <u>Ground Maintenance</u> (JS, DH, JoB, Clerk, CB) Draft Landscaping Tender Kemsley Allotment Flooding 27/12/17</p> <p>12.4 <u>Strategy</u> (All Councillors)</p> <p>12.5 <u>Human Resources</u> (DM, TS, JeB) Policies-Redundancy, Recruitment, Working Party, Hospitality/Gifts, Employer Discretionary Policy</p>
13.	<p><b>Garages-Asbestos Survey</b> Ratify Costs £89.00 + VAT approved DM, TS</p>
14.	<p><b>Correspondence</b></p>
15.	<p><b>Councillor Reports and Items for Future Agenda</b></p>
16.	<p><b>Next Meeting:</b> Monday 12 February 2018</p>