

## PARISH COUNCIL MEETING

**TO RESIDENTS:** This serves as notice of intent to hold our next Parish Council on Monday 12 February 2018, which commences at 7.15pm at 27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG.

*Vicky Mote*

Vicky Mote-Clerk/RFO

6 February 2018

Prior to the start of the Parish Council meeting a public open session will be held for members of the public to come along and raise any points of interest. Members of the public are welcome to raise issues to the Parish Council, and are welcome to stay for the entire meeting however they may also leave at any time during the meeting.

Ref	Item
1.	<b>Apologies:</b> To receive apologies and to approve reasons for absence.
2.	<b>Minutes</b> to approve the minutes of the Parish Council meeting held on 8 January 2018 and Extraordinary meeting held on 29 January 2018.
3.	<b>Declaration of Interest:</b> Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.
4.	<p><b>Finance</b></p> <p>4.1 <b>Appeal for Funding</b> to agree appeals for funding.            1. 1<sup>st</sup> Broughton and Monkston Guides (Michelle Millard)            2. Kicks Taekwon-Do Academy-Self Defence Grant (Chris Clarke)</p> <p>4.2 <b>Payments</b> to agree payments to be made as per payments list.</p> <p>4.3 <b>Allotment Account</b>, resolved 04/09/17 to go ahead, Council to agree limit to transfer and RFO to set up via telephone banking.</p> <p>4.4 <b>Credit/Debit Card</b>, Clerk to update Council following conversation with Lloyds Bank.</p> <p>4.5 <b>Internal Auditor</b> to agree for 2017/18 financial year ending 31/03/18.</p> <p>4.6 <b>External Auditor</b>, notify council of change in new auditors.</p> <p>4.7 <b>Budget Actual vs (virements)</b> approve virements presented by RFO.</p>
5.	<b>Planning Applications</b> (fixed item). To agree any comments, support or objections to current planning applications, list circulated prior to meeting.
6.	<b>Licensing Applications:</b> (fixed item) Seckingtons MK, Unit 3 The Courtyard, Brooklands Farm, MK16 0HU-deadline 23/02/18
7.	<b>Consultations Papers</b> (fixed item). To agree Parish Council responses to current consultations. 7.1 East West Rail Western Section Phase 2 12/01/18-09/02/18 7.2 Milton Keynes Mobility Strategy 2018-2036, end 12 February 2018
8.	<b>Middleton Pavilion Rate Recovery</b> Approached by Goodman Nash (Andrew French) re Council rate recovery going back to 2015.
9.	<b>Potential Adverse Possession-Broughton Road</b> , Council to agree how to proceed.
10.	<b>2018 Fireworks Funding</b> Council to discuss and agree future funding.
11.	<p><b>Crest Nicholson</b></p> <p>11.1 <b>Consultation Results</b></p> <p>11.2 <b>Community Officers</b>, Clerk to give an overview of their role in the Community.</p>
12.	<b>Ferry Meadows Close</b> Council to agree letter to Duncan Sharkey.
13.	<b>Kemsley Allotment Flooding</b> Colin Bowker to give an update on progress.
14.	<b>General Data Protection Regulation (GDPR)</b> -Fixed Item Clerk to give an update, Council to agree next steps if required.

15.	<p><b>WORKING PARTY UPDATES</b> (Fixed Item) Chair of working groups to give updates and council to agree next steps on any actions.</p> <p>15.1 <u>Property &amp; Land</u> (TS, JS, DM, CB, Clerk)</p> <ol style="list-style-type: none"> <li>1. Agree Commercial Lease Agreement (Garages/The Old Forge).</li> <li>2. Recommendation from Working Group (minutes 20/09/17), Council to approve quote for historic clearance around Garages prior to MK Pavilions taking responsibility.</li> <li>3. Oakgrove Office Cleaner.</li> </ol> <p>15.2 <u>Technology</u> (Clerk, JoB, LS, TS, MS)</p> <ol style="list-style-type: none"> <li>1. Website, problems with old design no longer supported, Council to agree next steps.</li> <li>2. IT User Access Management Policy.</li> </ol> <p>15.3 <u>Ground Maintenance</u> (JS, DH, JoB, Clerk, CB)</p> <ol style="list-style-type: none"> <li>1. Council to agree updated Terms of Reference.</li> <li>2. G2 Area next to Pavilion overflow carpark (high footfall risk). To remove 2 x dead trees, grind out stumps and coppice 1 x willow tree (£255 + VAT).</li> <li>3. Broughton Road Allotment Rubbish Clearance max £500.</li> </ol> <p>15.4 <u>Strategy</u> (All Councillors)</p> <p>15.5 <u>Human Resources</u> (DM, TS, Clerk)</p> <ol style="list-style-type: none"> <li>1. Council to agree updated Terms of Reference and new member(s)</li> <li>2. Pension &amp; Discretionary Policy</li> </ol>
16.	<b>Annual Assembly</b> Council to discuss and agree next steps.
17.	<b>Correspondence</b>
	1. Oakgrove Council Rates refund.
18.	<b>Councillor Reports and Items for Future Agenda</b>
19.	<b>Next Meeting:</b> Monday 5 March 2018