

ANNUAL PARISH COUNCIL MEETING FOLLOWED BY MONTHLY PARISH COUNCIL MEETING

TO RESIDENTS: This serves as notice of intent to hold our Annual Meeting of the Parish Council, followed by Full Council Business, to be held on **Monday 13 May 2019**, which commences at 19h15 at 27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG

Vicky Mote

Vicky Mote-Clerk/RFO

8 May 2019

WELCOME

Members of the public and press are welcome to stay for the entire meeting however; they may also leave at any time during the meeting.

Members of the public and press wishing to record this meeting should notify the Chair of their intention to do so before the meeting commences.

Ref	AGENDA-AGM	Time
FC19/20-14	Election of Chair for the year 2019/20 To elect and receive Declaration of Acceptance of Office.	
FC19/20-15	Election of Vice-Chair for the year 2019/20	
FC19/20-16	Declaration of Acceptance of Office of newly-elected councillors.	
FC19/20-17	Apologies: To receive, note and agree apologies for absence.	
FC19/20-18	Declaration of Interest: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered	
FC19/20-19	Chair's Allowance; To fix the amount in pursuance of section 15(5) of the Local Government Act 1972.	
FC19/20-20	Minutes: To receive and approve as a correct record the minutes of the Annual Meeting of Council held on 15 May 2017.	
FC19/20-21	Inventory and Asset Register; To receive and approve inventory and register of council property (listed on website).	
FC19/20-22	Committees (Existing/New); to appoint members to serve on the following committees: 1. Election of members to Planning & Licensing Committee (minimum of 3); 2. Election of members to Property & Land Committee, Council to consider changing the current working group to a committee (minimum of 3); 3. Election of members to Policy & Resources Committee, Council to consider changing current HR working group to a committee (minimum of 3).	
FC19/20-23	To approve Terms of Reference for Committees; Planning & Licensing (circulated)	
FC19/20-24	Outside Bodies; To appoint members/representatives to the following outside bodies and organisations (Members are reminded that, should they be appointed to serve as a representative on these bodies they will be expected to report to Council, either verbally or in writing, following their attendance at meetings):	

	<ol style="list-style-type: none"> 1. Parish Forum; 2. Milton Keynes Association of Local Councils; 3. Easter Expansion Area (EEA) Working Group 	
FC19/20-25	2019/20 Calendar of Meetings ; to fix the dates and times of ordinary meeting of the Council for ensuing year.	
FC19/20-26	To approve Standing Orders and Financial Regulations for 2019/20.	
FC19/20-27	To agree Member's Annual Allowance.	
FC19/20-28	<p>To review the Council's and/or employees' memberships of other bodies:</p> <ol style="list-style-type: none"> 1. National Association of Local Councils and the Buckinghamshire and Milton Keynes Association of Local Councils (NALC/BMALC); 2. Society of Local Council Clerks (SLCC); 3. Milton Keynes Association of Local Councils (MKALC); 4. Information Commissioner Office (ICO). 	
	End of Annual Meeting, start of Full Council Business.	
FC19/20-29	Public question time, including Ward Councillor updates: members of the public may ask questions on any matters dealt with by Full Council included on this agenda. <i>(please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).</i>	
FC19/20-30	<p>Minutes: To receive and approve as a correct record the minutes:</p> <ol style="list-style-type: none"> 1. Full Council meeting held on Monday 8 April 2019. 	
FC19/20-31	<p>Finance</p> <ol style="list-style-type: none"> 1. Payments to note payments made as per payments list circulated. 2. Grant Applications <ol style="list-style-type: none"> 2.1 MK Pride 2019 	
FC19/20-32	Consultations Papers (fixed item). To agree Parish Council responses to current consultations.	
FC19/20-33	<p>Minutes of Committees</p> <p><u>Planning and Licensing</u></p> <p>To note the draft minutes of the Planning and Licensing Committee held on 15 April 2019 and to approve any recommendations therein not otherwise specified on the agenda.</p>	
FC19/20-34	<p>Project Updates</p> <ol style="list-style-type: none"> 1. Youth Engagement. 2. Phone Kiosk Refurbishments (MK Village and Broughton Village). <ol style="list-style-type: none"> 2.1 Review Phone Kiosk refurb quote. 3. MK Village garden. 	
FC19/20-35	<p>WORKING PARTY UPDATES Chair of working groups to give update and Council to approve any recommendations.</p> <ol style="list-style-type: none"> 1. <u>Property & Land</u> (TS, JS, DM, CB, Clerk) Middleton allotment clearance; review quote. 2. <u>Media & Communications</u> (GB, PS, LS, JC, JS, Clerk) 3. <u>Strategy</u> (All Councillors) 4. <u>Human Resources</u> (DM, TS, RO, Clerk) <ol style="list-style-type: none"> 4.1 HR Services Partnership (redundancy advice) service negotiated by BMALC. Pay-as-you-go service. (Council to Note). 4.2 Job Vacancy review and recommendations. 	
FC19/20-36	<p>Correspondence</p> <p>To note letter from YMCA</p>	
FC19/20-37	Councillor Reports and Items for Future Agenda	
FC19/20-38	Next Meeting: 3 June 19 Full Council Meeting @ 19h15	