

Broughton & Milton Keynes Parish Council
Annual Assembly
Monday 9th May 2016 at 7.15pm
Broughton Pavilion

Minutes

Present:

Cllr J Chambers	Milton Keynes Village Ward
Cllr A Kidd	Milton Keynes Village Ward
Cllr J Small	Milton Keynes Village Ward

In attendance:

Helen Ward	Parish Clerk
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5 members of the public

Cllr Kidd chaired the meeting.

1.	Apologies
	Apologies were noted from Cllr Brighton and Cllr Tyler.
2.	Minutes of previous annual assembly
	The minutes were approved as a true record of the meeting on 13 April 2015 and were signed by Cllr Kidd.
3.	Annual report
	Cllr Kidd advised that the annual report had been written by Cllr Brighton and was available to everyone at the meeting. There were no comments.
4.	Statement of accounts year ending 31 March 2015
	Cllr Kidd advised that a copy of the accounts was available to everyone at the meeting and all financial information is available at regular monthly meetings. There were no comments.
5.	Next Annual Assembly
	The next Annual Assembly will be held on Monday 8 May 2017.

Signed..... 8 May 2017

Appendix 1

Annual Report 2015/16

Perhaps not surprisingly, the year has been characterised by change. Change in personnel (both councillors and staff), change in accommodation, change in the management of the Milton Keynes Village and Broughton Pavilions, and change brought about by the continued growth of population within the parish boundary. We continue to struggle to recruit and retain councillors, especially to find those who can represent the growing areas of Brooklands, Broughton Gate and Oakgrove. We currently have five vacancies which we will continue to advertise and promote locally. Being a parish councillor is a role where a difference can be made to the local social, physical and cultural environment, so we hope that in the coming year others will come forward and volunteer. Many thanks go to those who served on the Parish Council last year, notably Paul Santi-Jones who stepped down as chair and councillor during the year.

As ever, the Parish Council has been ably supported throughout the year by our clerk, Helen Ward who works unstintingly on our behalf. Alison McNaughton continues to provide admin support; the warden Terry Copson resigned due to ill health. We have been fortunate enough to be able to plug some of the gap left by Terry by engaging the services of Great Linford Parish Council's warden, however the Council's staffing needs remain under review given the greater demands due to the growth in the number of parishioners and the effect of national political changes on local authorities.

Also under review has been the use and management of the Milton Keynes Village Pavilion (now known as Middleton Pavilion) which the Parish Council owns. Following the managing tenant resigning the lease, Colin Bowker (a parishioner with extensive experience of the workings of Parish Councils) was contracted to bring the Pavilion up to regulatory standards and progress has been made in negotiating long term contracts with City Colts Football Club and MK Cricket Club for sporting use of the facility. It is hoped that a workable plan for the future of other aspects of the Pavilion's use will similarly emerge from research currently being undertaken.

The Parish Council continues to have its office in the Broughton Pavilion, however there was only one space designated for community use on the Oakgrove site and the Parish Council was keen to secure this space before it reverted to commercial designation. The office will move once the lease is finalised, which we anticipate should be in the next few months. There remains also the possibility of having some Parish Council presence in the Middleton Pavilion, and this too is being considered.

We have continued to make comments and representations on planning matters, to have input to proposed projects in the area and city wide, and to progress matters such as the use of Section 106 monies generated by developments in the area. Grant support has been given to various groups such as Broughton Brownies, and to activities and events such as the winter lantern parade and the annual firework display. The Council continues to support a Citizen's Advice worker who sees parishioners by appointment at a weekly surgery held in the Broughton Pavilion.

We are aware that more could be done to resurrect the newsletter and improve the website in the interest of increasing communications with the parish we serve. Time and a paucity of councillors has affected our ability to respond to this need. Hopefully 2016-17 will see us being able to meet some of our aspirations in this context.

Many thanks as always to everyone who has contributed their time and effort over the year. Our internal auditor Chris Davies continues to give generously of his services and we really do appreciate his help and guidance.

I hope that given we can increase our councillor numbers, we will have a productive and effective next year for the benefit of all in the parish.

Cllr Jenny Brighton
April 2016

Appendix 2

Broughton & Milton Keynes Parish Council Income and Expenditure 2014-15

Income

Precept	£74,425
Rents	£5,857
Grants & Refunds	£3,404
Bank Interest	£415
Other	£6,170

Total **£90,271**

Expenditure

Staff costs	£24,570
Insurance	£2,246
All other admin expenses	£8,446
Communications	£1,040
Maintaining land and assets	£13,575
Grants & Projects	£25,687
Other	£260

Total **£75,824**

Surplus/(deficit) **£14,447**

For the year 2014-15, the Precept raised was on the basis of 3547.45 Band D equivalent at a rate of £20.98 per Band D property.

Expenditure on Grants and Community Projects in 2014-15 included MK Community Enterprise, MK Open Door, MK Village Hall, Broughton Fields Primary School, The Parks Trust, Walton Churches Partnership, MK Council Play Rangers and the Citizens Advice Bureau.

Fund Balances

Treasurer account	£122,367
30 day business account	£ 31,553
TOTAL	£153,920