

**PARISH COUNCIL MEETING**  
**Monday 2 July 2018**  
**27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG**

Councillors Present: Cllr's D Monk (DM)-Chair, T Small (TS)-Vice Chair, J Bint (JB), J Small (JS), Liz Swinton (LS), J Chambers (JC), P Stiles (PS), G Brighton (GB), M Solanki (MS)  
Ward Councillors: Cllr S Crooks (SC)  
Officers Present: Lesley Sung (Council Manager, Walton Community Council), Acting Clerk for the Meeting  
Also Present: Colin Bowker (Contractor), 4 members of the public

Meeting started at 7.40pm

Ref	MINUTES	Action																																																																																																																			
1.	<b>Apologies:</b> Apologies were received on behalf of Councillors R Oates, D Hudson and Y Olayemi																																																																																																																				
2.	<b>Minutes</b> of the Parish Council Meeting held on 6 June 2018 were adopted as a true record and signed by Cllr DM (Chair).																																																																																																																				
3.	<b>Declaration of Interest:</b> Cllr JB, who is a member of the Development Control Panel declared an interest in Agenda Item 5 (Planning). He will not express any opinion on planning applications but would comment on any planning processes, if appropriate.																																																																																																																				
4.	<p><b>Finance</b></p> <p>4.1 <b>Appeal for Funding</b> - no appeals received.</p> <p>4.2 <b>Payments:</b> The Clerk presented the finance report. RESOLVED to approve, duly signed by Cllr's DM and JS.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Payment 05/06/18-18/07/18</th> </tr> <tr> <th>Date</th> <th>Payee Name</th> <th>Ref</th> <th>Amount</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr><td>15/6</td><td>National Asc of Local Council</td><td>BACS</td><td>£234.00</td><td>NALC</td></tr> <tr><td>15/6</td><td>BT Business</td><td>BACS</td><td>£131.04</td><td>BT Internet Services</td></tr> <tr><td>15/6</td><td>Vicky Mote</td><td>BACS</td><td>£513.67</td><td>Expenses 12 Apr-12 Jun 18</td></tr> <tr><td>15/6</td><td>Hertfordshire County Council</td><td>BACS</td><td>£36.00</td><td>A1 Landscape Maps (6)</td></tr> <tr><td>15/6</td><td>Anglian Water</td><td>BACS</td><td>£14.81</td><td>Walton Rd Allotment</td></tr> <tr><td>15/6</td><td>Anglian Water</td><td>BACS</td><td>£16.15</td><td>Paddock Broughton Rd</td></tr> <tr><td>15/6</td><td>Anglian Water</td><td>BACS</td><td>£155.42</td><td>Middleton Allotment +Paddock</td></tr> <tr><td>15/6</td><td>Anglian Water</td><td>BACS</td><td>£17.51</td><td>BR Allotment</td></tr> <tr><td>15/6</td><td>Marcus Young Landscapes</td><td>BACS</td><td>£524.40</td><td>Bin Servicing-May 18</td></tr> <tr><td>24/6</td><td>Crest Nicholson</td><td>BACS</td><td>£2,160.00</td><td>Oakgrove Rent 24/06-28/09</td></tr> <tr><td>24/6</td><td>Chris Leeson BR19</td><td>CHQ1846</td><td>£35.00</td><td>BR19 Plot Deposit Refund</td></tr> <tr><td>24/6</td><td>Anglian Water</td><td>BACS</td><td>£64.48</td><td>Cranmore Allotment</td></tr> <tr><td>24/6</td><td>Julie Munn</td><td>BACS</td><td>£40.50</td><td>Oakgrove Office Clean-Jun 18</td></tr> <tr><td>24/6</td><td>Bespoke Media</td><td>BACS</td><td>£385.45</td><td>Newsletter Print-Summer 18</td></tr> <tr><td>24/6</td><td>Vicky Mote</td><td>BACS</td><td>£2,030.00</td><td>Salary-June 18</td></tr> <tr><td>24/6</td><td>A McNaughton</td><td>BACS</td><td>£620.83</td><td>Salary-June 18</td></tr> <tr><td>28/6</td><td>Bucks County Council</td><td>BACS</td><td>£843.71</td><td>Pension-June 18</td></tr> <tr><td>28/6</td><td>HMRC</td><td>BACS</td><td>£922.76</td><td>Tax+NI-June 18</td></tr> <tr><td>11/7</td><td>Sure2Door</td><td>BACS</td><td>£673.20</td><td>Newsletter Distribution-June 1</td></tr> <tr><td>18/7</td><td>RTM Landscapes</td><td>BACS</td><td>£180.00</td><td>MK Village Car Park Tidy</td></tr> <tr> <td colspan="3"><b>Total</b></td> <td><b>£9,598.93</b></td> <td></td> </tr> </tbody> </table>	Payment 05/06/18-18/07/18					Date	Payee Name	Ref	Amount	Transaction Detail	15/6	National Asc of Local Council	BACS	£234.00	NALC	15/6	BT Business	BACS	£131.04	BT Internet Services	15/6	Vicky Mote	BACS	£513.67	Expenses 12 Apr-12 Jun 18	15/6	Hertfordshire County Council	BACS	£36.00	A1 Landscape Maps (6)	15/6	Anglian Water	BACS	£14.81	Walton Rd Allotment	15/6	Anglian Water	BACS	£16.15	Paddock Broughton Rd	15/6	Anglian Water	BACS	£155.42	Middleton Allotment +Paddock	15/6	Anglian Water	BACS	£17.51	BR Allotment	15/6	Marcus Young Landscapes	BACS	£524.40	Bin Servicing-May 18	24/6	Crest Nicholson	BACS	£2,160.00	Oakgrove Rent 24/06-28/09	24/6	Chris Leeson BR19	CHQ1846	£35.00	BR19 Plot Deposit Refund	24/6	Anglian Water	BACS	£64.48	Cranmore Allotment	24/6	Julie Munn	BACS	£40.50	Oakgrove Office Clean-Jun 18	24/6	Bespoke Media	BACS	£385.45	Newsletter Print-Summer 18	24/6	Vicky Mote	BACS	£2,030.00	Salary-June 18	24/6	A McNaughton	BACS	£620.83	Salary-June 18	28/6	Bucks County Council	BACS	£843.71	Pension-June 18	28/6	HMRC	BACS	£922.76	Tax+NI-June 18	11/7	Sure2Door	BACS	£673.20	Newsletter Distribution-June 1	18/7	RTM Landscapes	BACS	£180.00	MK Village Car Park Tidy	<b>Total</b>			<b>£9,598.93</b>		
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	<p><b>4.3 Signatories</b> RESOLVED: That two more signatories be added to the Council's bank account – Cllrs PS and GB.</p>											
5.	<p><b>Planning Applications (Standing Item)</b></p> <p><b>Planning (Listed Buildings and Conservation Areas) Act, 1990 Buildings of Special Architectural or Historic Interest – Milton Keynes Village War Memorial, Church of All Saints, Willen Road, Milton Keynes Village, MK</b></p> <p>RESOLVED:</p> <ol style="list-style-type: none"> <li>That ownership of the War Memorial be established and that it be requested that the same level of protection be afforded the Memorial, the same level as that in Broughton.</li> <li>That a request be made for the War Memorial in Broughton to be listed.</li> <li>That the Chair and Vice Chair write a supportive letter in response to the listing.</li> </ol> <p><b>18/01346/FUL, Part single and part two storey rear and side extension at 224 Newport Road, Broughton, Milton Keynes, MK10 7AP</b></p> <p>RESOLVED:</p> <ol style="list-style-type: none"> <li>That there are no comments or objections to make on the application.</li> <li>That all other planning applications be considered by the newly established Licensing and Planning Committee.</li> </ol>	Chair and Vice-Chair										
6.	<p><b>Licensing Applications: (Standing Item)</b></p> <p>Lidl UK GmbH, Fen Street, Brooklands, Milton Keynes, New Premises licence, <b>LICENSING ACT 2003 (deadline 10/07/18).</b></p> <p>RESOLVED:</p> <ol style="list-style-type: none"> <li>That an objection be made to the licensing application on the grounds that there was no need for alcohol to be sold so early in the morning and that the hours of trading should fall in line with similar retail outlets currently trading in the area.</li> <li>That the Chair and Vice-Chair of the Council write a letter of objection to Milton Keynes Council.</li> </ol>	Chair and Vice-Chair										
7.	<p><b>Consultations Papers</b> (fixed item). There were no papers to review.</p>											
8.	<p><b>Planning &amp; Licensing Committee</b>, Council to agree the following:</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> <li>That a Planning and Licensing Committee be established to consist of 6 Members, with a quorum of 3.</li> <li>That membership of the Committee consists of Cllrs JC, JS, RO, MS, GB and PS</li> <li>That the elected Chair of the Committee is Cllr JS</li> <li>That the Committee should have delegated authority to consider all licensing applications, planning applications (Major and Minor applications), planning consultations and that the Committee has oversight of any s.106 funding.</li> </ol>											
9.	<p><b>Meeting Room Lighting</b></p> <p>The Council considered the results of a lighting survey at the parish offices. The survey revealed that the meeting room lighting was too low during dark evenings and desk level lighting should be three times greater than current level. A quote had been received to replace LED sealed units in the meeting room and the remaining areas, excluding the cupboards and the toilet).</p> <p>RESOLVED:</p> <ol style="list-style-type: none"> <li>That Crest be requested to make the area fit for purpose</li> <li>Investigate recompense from the Project Manager</li> <li>That the kitchen be excluded from the area of lighting works.</li> </ol>	Clerk										
10.	<p><b>Training</b></p> <p>RATIFY Councillor Induction Training on 12/07/18. Attendees: Cllr's DM, TS, JS, PS, LS.</p>	Clerk										
11.	<p><b>Air Ambulance Clothing Bank</b></p> <p>The Council considered a request from Air Ambulance to put Recycling Clothing bins in Parish</p>	Clerk										

	<p>owned car park(s). It was established that the two parish owned car parks were near the village hall and the next to the cricket pitch. RESOLVED: That the recycling bins were considered unsightly and that the request be declined.</p>	
12.	<p><b>WORKING PARTY UPDATES</b> (Fixed Item) Chair of working groups to give updates and council to agree next steps on any actions.</p> <p>12.1 <u>Property &amp; Land (TS, JS, DM, CB, Clerk)</u> (a) <b>Landscaping</b> An area of land had not been maintained as the area had not been identified on the original plans associated with the maintenance contract. RESOLVED: That a one-off clean up at £150 + VAT be approved and that the current maintenance contract be varied to include the additional landscaping and ongoing additional cost of £450 + VAT per annum.</p> <p>(b) <b>MK Pavilion Correspondence</b> RESOLVED: The Chair and Vice-Chair to write to MK Pavilions to ensure a good working relationship is maintained and for negotiations to commence.</p> <p>12.2 <u>Technology (Clerk, JB, LS, TS, MS)</u> The Group acknowledged that there was a need to update the website RESOLVED: 1. That the Group creates a 'wish-list' of content they would like to see on the Council's website. 2. The Group to consider the current short-comings of the site that is likely to hinder long-term need. 3. That the Council, at its next meeting, considers establishing a Communications Working Group and set out its Terms of Reference (newsletter, social media, community engagement etc). 4. That the Technology Working Group be disbanded but that it remains in place until a sufficient hand-over process has taken place with the new Communications Group.</p> <p>12.3 <u>Strategy (All Councillors)</u> – The Working Group was yet to agree the date of its next meeting.</p> <p>12.4 <u>Human Resources (DM, TS, Clerk)</u> – Nothing to report.</p>	<p>Clerk</p> <p>Chair/Vice</p> <p>Clerk</p>
13.	<p><b>Correspondence</b> Phoenix Lodge (planning application) – 35 respite care homes opposite pavilion. There was no visitor parking allocated for the proposed five houses that would face the pavilion (although there was ad hoc parking at the pavilion). Morris homes had applied for an appropriate license to remove newts. Discussions took place about the possibility of making land owned by the parish council into car parking spaces if the developer was willing to pay the cost. This could mitigate the parking that would be created by the 5 additional homes. RESOLVED: That This matter is considered further by the newly established Licensing and Planning Committee.</p>	<p>P&amp;L Committee</p>
14.	<p><b>Councillor Reports and Items for Future Agenda</b> JB reported that the Council, Parks Trust, Police and local schools were aware of the travellers in the area. Section 61 powers had been evoked in the area and the travellers had been removed in around 10 to 11 hours. This was due to criminal damage that had occurred close to the school. It had been reported that the travellers had since moved to the Woolstone area.</p> <p>The Council thanked all those involved in the removal of the travellers from the area,</p>	
15.	<p><b>Next Meeting:</b> The next Parish Council meeting will be held on 3 September 2018</p>	

Meeting ended 9:50pm