

PARISH COUNCIL MEETING
Monday 4 March 2019
27 Atlas Way, Oakgrove, Milton Keynes, MK10 9SG

Councillors Present: Cllr's D Monk (DM)-Chair, T Small (TS)-Vice Chair, P Stiles (PS), L Swinton (LS), P Brown (PB), Y Olayemi (YO), J Bint (JB) arrived 19h28,
Ward Councillors: Cllr's S Crooks (SC), J Bint (JB)
Officers Present: Vicky Mote (Clerk)
Also Present: Colin Bowker (Contractor), Chris Davies (internal auditor) + 6 members of the public

Meeting started 19h15

Ref	MINUTES	Time															
FC18/19-83	<p>Apologies: To receive, note and agree apologies for absence. RESOLVED to accept the following absence: G Brighton-(work), R Oates (medical), J Small (medical). RESOLVED not to accept the absence of J Chambers (school meeting).</p> <p>Ward Councillor C Morris (CM) sent her apologies.</p>																
FC18/19-84	<p>Declaration of Interest: Members to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted and in any contract to be considered.</p> <p>Cllr JB, who is a member of the Development Control Panel declared an interest in item FC18-19-89 Planning. He will not express any opinion on planning applications however, is happy to comment on any planning processes.</p> <p>Cllr DM expressed an interest in item FC18-19-92 Annual Fireworks, abstained from voting.</p>																
FC18/19-85	<p>Public question time, including Ward Councillor updates The Chair welcomed everyone to the meeting. Members of the public requested to speak and Ward Councillors gave an update; a summary is set out as an addendum to the minutes.</p>																
FC18/19-86	<p>Minutes RESOLVED that the draft minutes of the Parish Council meeting held on 4 February 2019 be accepted as a true copy; duly signed by Cllr DM (Chair).</p>																
FC18/19-87	<p>Finance</p> <p>1. Grants-YMCA Milton Keynes RESOLVED to approve their application for £2,550.</p> <p>2. Payments NOTED between 04/02/19 and 01/03/19. NOTED that CREST office rent payments will be held back until office works under FC18/19-92 (1.2) have been completed.</p> <p style="text-align: center;">Broughton & Milton Keynes Parish Council Current Bank A/c List of Payments made between 04/02/2019 and 01/03/2019</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Date</th> <th style="text-align: center;">Payee Name</th> <th style="text-align: center;">Ref</th> <th style="text-align: center;">Paid</th> <th style="text-align: center;">Detail</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">12/02</td> <td>Rozkowski, Ms S</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£96.75</td> <td>MD13 Refund</td> </tr> <tr> <td style="text-align: center;">19/02</td> <td>RTM Landscapes</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£944.30</td> <td>Monthly Landscaping-Inv 1528</td> </tr> </tbody> </table>	Date	Payee Name	Ref	Paid	Detail	12/02	Rozkowski, Ms S	BACS	£96.75	MD13 Refund	19/02	RTM Landscapes	BACS	£944.30	Monthly Landscaping-Inv 1528	Clerk
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	19/02	RTM Landscapes	BACS	£324.00	MKV Paddock Water Trough	
	19/02	Vicky Mote	BACS	£736.62	Reimbursements-Feb 19	
	27/02	Mrs A McNaughton	BACS	£620.83	Salary-Feb 19	
	27/02	Marcus Young Landscapes	BACS	£648.00	Bin Servicing-Jan 19 (Inv 2983)	
	27/02	HMRC	BACS	£922.76	Tax+NI-Feb 19	
	27/02	EDF Energy	BACS	£150.91	Office Electric Nov-Jan 19	
	27/02	Bucks County Council	BACS	£843.71	Pension-Feb 19	
	27/02	Vicky Mote	BACS	£2,030.00	Salary-Feb 19	
	01/03	Colin Bowker	BACS	£450.63	Contractor-Feb 19	
	01/03	Tim Small	BACS	£384.00	Reimbursement-Survey Monkey	
	01/03	MK Dons SET	BACS	£500.00	Summer Football	
	01/03	RTM Landscapes	BACS	£2,886.00	Tree Works-Annual Survey	
	Total Payments			£11,538.51		
Bank Account Balances as at 01/03/19						
	Lloyds Current Account				£79,169.14	
	Lloyds Deposit Account				£31,611.93	
	Public Sector Account				£25,000.00	
	Total Funds				£135,781.07	
FC18/19-88	<p>Consultations Papers (fixed item). To agree Parish Council responses to current consultations.</p> <p>1. Draft Consultation of the Statement of Community Involvement-ends 08/03/19. RESOLVED no comments to add. NOTED comment that Parish Council's should normally be notified on all consultations, including those adjacent to the parish, city wide and strategic ones that might have an impact on the parish.</p> <p>2. Draft Housing Allocation Policy-ends 08/04/19. RESOLVED no comments to add. NOTED that the local plan for the next decade has been approved however, the amount that still needs land/planning is very small. Comment made about the speed at which the developers deliver is slow; system is flawed.</p> <p>3. Draft proposed parking and waiting restrictions Tanfield Square, Broughton, RESOLVED to raise a concern about having no restriction limit on the "all day parking" green spaces on the proposed plan. This will not support local Centre customer parking as both residents and external commuters will fill these. RESOLVED to comment that restrictions should be enforceable and enforced.</p>					Clerk
FC18/19-89	<p>Committee Minutes and Chair Reports To take Minutes "as read" and to note/accept Minutes accordingly.</p> <p><u>Planning & Licensing Committee</u> – Cllr Patrick Stiles</p> <p>1. NOTED Minutes of 21 January 2018.</p>					Clerk

	<p>2. NOTED Draft Minutes of 18 February 2019</p> <p>Milton Keynes Village Conservation Area Review, NOTED that two residents had written to Cllr DM with their concerns. RESOLVED that we would encourage the review to take into account the views of residents who wish to remain inside the conservation area.</p>	
FC18/19-90	<p>Project Updates</p> <p>1. <u>Youth Engagement</u>. RESOLVED to confirm both a Chair and working group in the next meeting. NOTED that discussions about a Youth Café concept had taken place and that this should be considered as an option under this project. NOTED The Parks Trust Youth Explorer learning course for young people between 11-14 years old is another idea to consider. NOTED and agreed that the working group should include stakeholder representation outside the existing parish councillors.</p> <p>2. <u>Phone Kiosk Refurbishments</u> (MK Village and Broughton Village). Clerk confirmed had already met with MK Village residents. Cllr DM has also provided the name of a resident in Broughton Village who would like to get involved. NOTED Clerk will project manage this.</p> <p>3. <u>MK Village Secret Garden</u>, NOTED that Cllr TS still waiting for a decision from MKC on the parish clean-up fund projects before we proceed with this.</p> <p>4. <u>Old Forge Repairs</u> NOTED that a local resident had removed unwanted ivy from the forge and reported that some brickwork would need repointing as part of any renovation; soil level at the rear of the building also needed lowering to avoid damage above the 'damp course' level. To be considered as part of the Parish Clean-up Fund work.</p> <p>NOTED that the Clerk is currently looking at some options and will project manage the agreed way forward.</p>	Clerk
FC18/19-91	<p>Annual Assembly Clerk confirmed still not sourced a location yet, will update at the next meeting. RESOLVED that this meeting should take place after the elections, which are due on 2 May 19. Clerk reiterated that it had to take place before 1 June.</p>	Clerk
FC18/19-92	<p>WORKING PARTY UPDATES Chair of working groups to give update and Council to approve any recommendations.</p> <p>1. <u>Property & Land</u> (TS, JS, DM, PS, CB, Clerk)</p> <p>1.1 Parish Clean-up fund-deep clean projects. - still awaiting approval. MK Food Fest. – traffic management company to be appointed by the organisers. Parking and traffic management is a specific focus of the Parish Council for this event.</p> <p>1.2 Oakgrove Office. - sounding and lighting to be completed by Crest, proposed mid-March if viable. CB confirmed that Porterhouse has pencilled the works in their diary to commence Monday 18/03/19, still waiting for some pricing on equipment to confirm to Crest. CB will follow-up. Cllr DM indicated that Crest expected to fund the cost of improvement to lighting and sound insulation.</p>	Clerk

	<p>1.3 Middleton Allotment Site, RESOLVED to accept the proposal to close the site. RESOLVED that the Clerk will manage the agreed transition fund to assist existing plot holders where it is deemed necessary. NOTED that the long term viability of this site as an allotment will in any event require that the current allotments are vacated before drainage improvements can be made.</p> <p>1.4 Allotment plot divisions, NOTED that Clerk/Warden manage.</p> <p>1.5 MKV Allotment Site-RESOLVED to accept the quote (£150 ex VAT) to remove the old apple trees from (old plot number BR15).</p> <p>1.6 Rent increase on Old Forge/garages. RESOLVED to accept the proposal to increase the new rent year using RPI.</p> <p>1.7 Bin stickers – RESOLVED to agree the proposal to put bin stickers with contact details on parish council owned ones at a total cost of £75 (ex VAT)</p> <p>1.8 Annual Fireworks, RESOLVED to continue to support the annual fireworks under our Community Events budget; at the cost of £3500 (Cllr DM abstained).</p> <p>1.9 Annual Village Fete, RESOLVED to continue to grant access for the MK Village Hall to use the Parish Council Village Green for their annual fete.</p> <p>2. <u>Technology</u> (JB, LS, TS, Clerk) RESOLVED to disband this working group.</p> <p>3. <u>Media & Communications</u> (GB, PS, LS, JC, JS, PB, Clerk)</p> <p>3.1 Parish Survey summary for newsletter, Cllr GB gave his apologies therefore not actioned.</p> <p>3.2 Agree standard newsletter size or increase due to precept communication. RESOLVED to increase the number of pages in the Spring edition due to many key topics. RESOLVED that Cllr TS will circulate the precept narrative that has been proposed by the Media & Comms WG. RESOLVED that the Chair of the working group, together with parish council chair/vice and clerk to agree any minor changes required before publication of the newsletter.</p> <p>4. <u>Strategy</u> (All Councillors) RESOLVED that Clerk look to re-schedule the 18/04/19 as it is the day before a bank holiday.</p> <p>5. <u>Human Resources</u> (DM, TS, RO, Clerk) <u>Discussion under agenda item FC18/19-96</u></p>	
FC18/19-93	<p>2019 Elections Clerk gave a brief overview with key dates. NOTED election date is 2 May 2019 and election nomination forms have to be handed in to Milton Keynes Council between Mon 25/03/19 and no later than 16h00 on Wed 03/04/19. Clerk confirmed that it is up to each individual member to ask either Milton Keynes Council directly or Clerk for an election nomination form if they wish to stand again.</p>	
FC18/19-94	<p>Councillor Reports and Items for Future Agenda</p> <p>1. Cllr DM confirmed that he and Ward Cllr C Morris had a discussion with a representative from Milton Keynes Council regarding adult education, potentially using our meeting room or other location. There are possibilities and an appetite to have something on this side of the town.</p> <p>2. Cllr YO put forward her concerns regarding the lack of a zebra crossing at Oakgrove Primary Schools. Clerk will endeavour to push this point with Milton Keynes Council and the developer Crest Nicholson.</p>	Clerk

FC18/19-95	<p>Next Meeting: 1 April 2019 @ 19h15 NOTED correction on the agenda, next Full Council meeting is due on Monday 1 April and not 8 April. Ended 21h35.</p>	All
FC18/19-96	<p>HR Full Council RESOLVED that, under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section1(2) and by reason of the confidential nature of the business, the Public and Press would be excluded from the following agenda items for the reason(s) of them relating to an individual/s sensitive information.</p>	

Ended 21h35 followed by FC18/19-96 ending at 21h46

SIGNATURE:	
NAME/POSITION:	
DATE:	

ADDENDUM - FC18/19-85 Public question time, including Ward Councillor updates

Public question time, including Ward Councillor updates: members of the public may ask questions on any matters dealt with by Full Council included on this agenda. *(please note that this item will generally be restricted to a maximum of 15 minutes, subject to Chair's discretion).*

Residents gave an update on Ferry Meadows Close

Residents wanted to clarify that they don't have a problem with parking on Ferry Meadows Close, they are looking for a different access for the Hindu Association to ensure their visitors have ease of access. Residents also raised a concern about the Hindu Associations intension of not demolishing their temporary building until phase two is started, as they needed the storage space. Residents also raised a concern about the rubbish left outside the building that is attracting vermin.

Cllr DM confirmed he had tried to get an update with Debbie Taylor-Bond (Milton Keynes Council) however, is still waiting for a response.

Collective Ward Councillor Updates

1. **Ferry Meadows Close**, still waiting for the meeting to take place with stakeholders regarding the 6 options. Delay due to lead engineer not being well and that Debbie Taylor-Bond will be leaving MKC. It is highly likely that the meeting won't be held until May because of the purdah period (starting 22/03/19) before the elections on 2 May 19. The hut planning permission expired 22/04/17 then a meeting was held with MKC and it was agreed that the hut could remain as long it is demolished within 6 weeks after the Community Centre has been built.
2. **Tanfield Square Informal Consultation**, has been put on hold as MKC want further discussion with both residents and businesses.
3. **Broughton Gate and Countess Way**, MKC intend looking at the issues with both of these areas as a whole.
4. **Eastern Expansion Area Safety Improvements Schemes**
 - 4.1 Fen Street / Northfield Roundabout - Change weight limit signs to larger signs, lay speed markings, plus other sign works – **Completed.**
 - 4.2 Ambergate / Newport Road – construct new footway link and pedestrian islands – **Completed.**
 - 4.3 Fen Street / North of Newport road – Change start of 30mph and 40mph, relocate speed signs, construct traffic islands to reduce road width – **Started 26-02-2019, duration approximately 2-3 weeks. Being carried out by Places for People on behalf of MKC.**
 - 4.4 Broughton Grounds Lane / Fen Street – construction of 2 new pedestrian islands – **Starting 27-02-2019, duration approximately 2 weeks. Being carried out by Places for People on behalf of MKC.**
 - 4.5 Fen Street o/s Brooklands Farm Primary School – road narrowing and construction of new zebra crossing – **might be postponed until either the Easter or Summer school holidays start.**
5. **Oakgrove Zebra Crossing (Ada Walk)** opposite Costa will be going ahead and will be more visible.
6. **Oakgrove, Abacus Drive** route to the school, MKC has confirmed that they don't have enough evidence to date to warrant a zebra crossing.
7. **Middleton Primary**, concern raised by residents regarding engines idling in school car park. Confirmed that the car park is owned by MKC and not the school; issues should be raised with MKC.
8. **Milton Keynes Village Conservation Review**, comment that village should be looked at more organically when looking at any boundary changes.

9. **Parnleys Parking**, confirmed that MKC has inspected however, could not do anything due to not being under public highways management. Separately, whilst inspecting this area, MKC did discover that the land (verge) outside the Swan Pub was being used without permission. However, comment was made that the land outside the Swan Pub is more complicated, when it was “stopped up” it is possible this order did not get implemented properly. MKC also has various mapping systems and it is possible that the one that was used is not up to date.
10. **Oakgrove Fire Safety**, growing concern about fire safety and diligence over buildings like this; the insulation and fire separation in the riser issues are not going away. So far there are only 8 affected buildings declared.
11. **Housing Association maintenance management**, recent internal flooding incident in Ruby House meant that Anglian Water sent out two crews (spanner/tar work) who did not know about each other.

DRAFT