

## MINUTES OF THE PARISH COUNCIL MEETING

### Held on 2 October 2017 at 19h15 at 27 Atlas Way, Oakgrove, MK10 9SG

Meeting Started 19h15

Ref	Item	Time																																																																																															
1.	<p><b>Apologies:</b> Cllr J Brighton (JeB), Cllr J Chambers (JC), Cllr Y Olayemi (YO), Cllr C Craig (CC), Cllr D Hudson (DH).</p> <p><b>Present:</b> Cllr D Monk (DM)-Chair, Cllr T Small (TS)-Vice Chair, Cllr J Bint (JoB), Cllr L Swinton (LS), Cllr J Small (JS), Cllr M Solanki (MS).</p> <p><b>Resignation:</b> Cllr G Stimson (GS).</p> <p><b>In attendance:</b> Vicky Mote (Clerk) and 14 members of public.</p>																																																																																																
2.	<p><b>Minutes</b> of the Parish Council Meeting held on 4 September 2017 were confirmed as a true record and signed by Cllr DM (Chair).</p>																																																																																																
3.	<p><b>Declaration of Interest:</b> Cllr JoB – Item 5-Planning</p>																																																																																																
4.	<p><b>Finance</b></p> <p>4.1 <u>Appeal for Funding</u></p> <p>4.1.1 All Saints Church (Patricia Sawyer)-Requested a grant for a Lawnmower. RESOLUTION: All agreed their request of £749.</p> <p><b>Payments</b> Clerk presented the payment.</p> <p>RESOLUTION: Council approved payment list presented; duly signed by Cllr’s DM and JS.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th colspan="3" style="text-align: center;">STATEMENT BALANCES</th> </tr> </thead> <tbody> <tr> <td style="width: 45%;"><b>Treasurers Account</b></td> <td style="width: 30%;">Balance 27 Sept 17</td> <td style="width: 25%; text-align: right;">£31,589.51</td> </tr> <tr> <td><b>30 Day Bank Instant Account</b></td> <td>Balance 27 Sept 17</td> <td style="text-align: right;">£110,703.99</td> </tr> <tr> <td><b>Public Sector Deposit Fund</b></td> <td>Balance 31 Aug 17</td> <td style="text-align: right;">£25,000.00</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td style="text-align: right;"><b>£167,293.50</b></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th colspan="5" style="text-align: center;">RECEIPTS</th> </tr> <tr> <th style="width: 10%;">Date</th> <th style="width: 20%;">Payee</th> <th style="width: 30%;">Expense</th> <th style="width: 15%;">Method</th> <th style="width: 25%;">Rec</th> </tr> </thead> <tbody> <tr><td>2-Aug</td><td>Public Sector deposit fund</td><td>Interest</td><td>BACS</td><td style="text-align: right;">£4.05</td></tr> <tr><td>9-Aug</td><td>Interest - 30-Day A/C</td><td>Interest</td><td>BACS</td><td style="text-align: right;">£1.30</td></tr> <tr><td>8-Aug</td><td>Saelg (K45)</td><td>Allotment Plot/Key Deposit</td><td>BACS</td><td style="text-align: right;">£45.00</td></tr> <tr><td>21-Aug</td><td>Hadfield (12)</td><td>Allotment Plot/Key Deposit</td><td>BACS</td><td style="text-align: right;">£35.00</td></tr> <tr><td>22-Aug</td><td>Wheatley (40)</td><td>Allotment Plot/Key Deposit</td><td>BACS</td><td style="text-align: right;">£35.00</td></tr> <tr><td>24-Aug</td><td>Thuo</td><td>Allotment Plot/Key Deposit</td><td>BACS</td><td style="text-align: right;">£35.00</td></tr> <tr><td>4-Sep</td><td>Public Sector deposit fund</td><td>Interest</td><td>BACS</td><td style="text-align: right;">£4.03</td></tr> <tr><td>7-Sep</td><td>Franczak(15)</td><td>Allotment Plot/Key Deposit</td><td>BACS</td><td style="text-align: right;">£45.00</td></tr> <tr><td>13-Sep</td><td>Clarke (18)</td><td>Allotment Plot/Key Deposit</td><td>BACS</td><td style="text-align: right;">£35.00</td></tr> <tr><td>15-Sep</td><td>Milton Keynes Council</td><td>Precept Balance</td><td>BACS</td><td style="text-align: right;">£48,965.50</td></tr> <tr><td>20-Sep</td><td>HMRC</td><td>2016/17 VAT Refund</td><td>BACS</td><td style="text-align: right;">£9,053.70</td></tr> <tr><td>11-Sep</td><td>Interest - 30-Day A/C</td><td>Interest</td><td>BACS</td><td style="text-align: right;">£1.53</td></tr> <tr><td>25-Sep</td><td>Hindson</td><td>Allotment Plot/Key Deposit</td><td>BACS</td><td style="text-align: right;">£45.00</td></tr> <tr><td>27-Sep</td><td>Cox</td><td>Allotment Plot/Key Deposit</td><td>BACS</td><td style="text-align: right;">£45.00</td></tr> </tbody> </table>	STATEMENT BALANCES			<b>Treasurers Account</b>	Balance 27 Sept 17	£31,589.51	<b>30 Day Bank Instant Account</b>	Balance 27 Sept 17	£110,703.99	<b>Public Sector Deposit Fund</b>	Balance 31 Aug 17	£25,000.00	<b>Total</b>		<b>£167,293.50</b>	RECEIPTS					Date	Payee	Expense	Method	Rec	2-Aug	Public Sector deposit fund	Interest	BACS	£4.05	9-Aug	Interest - 30-Day A/C	Interest	BACS	£1.30	8-Aug	Saelg (K45)	Allotment Plot/Key Deposit	BACS	£45.00	21-Aug	Hadfield (12)	Allotment Plot/Key Deposit	BACS	£35.00	22-Aug	Wheatley (40)	Allotment Plot/Key Deposit	BACS	£35.00	24-Aug	Thuo	Allotment Plot/Key Deposit	BACS	£35.00	4-Sep	Public Sector deposit fund	Interest	BACS	£4.03	7-Sep	Franczak(15)	Allotment Plot/Key Deposit	BACS	£45.00	13-Sep	Clarke (18)	Allotment Plot/Key Deposit	BACS	£35.00	15-Sep	Milton Keynes Council	Precept Balance	BACS	£48,965.50	20-Sep	HMRC	2016/17 VAT Refund	BACS	£9,053.70	11-Sep	Interest - 30-Day A/C	Interest	BACS	£1.53	25-Sep	Hindson	Allotment Plot/Key Deposit	BACS	£45.00	27-Sep	Cox	Allotment Plot/Key Deposit	BACS	£45.00	Clerk
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PAYMENTS						
Date	Payee	Expense	Method	Net	VAT	Payment
8/8	Vicky Mote	Expenses	BACS	£470.72		£470.72
8/8	EDF Energy	Oakgrove Office	BACS	£8.91		£8.91
6/8	Virgin Mobile	Mobile Phone	DD	£6.00		£6.00
9/8	Bucks County Council	Pensions Jul 17	BACS	£133.06		£133.06
9/8	Steve Dear Tree Surgery	Tree Pavilion	BACS	£370.00	£74.00	£444.00
15/8	BT Business	Pavilion-to recharge	BACS	£129.00	£25.80	£154.80
27/8	Connexin	Oakgrove Phones-Jul 17	DD	£50.00	£10.00	£60.00
27/8	Connexin	Oakgrove Phones-Aug 17	DD	£50.00	£10.00	£60.00
26/8	Mrs A McNaughton	Salary Aug 17	BACS	£576.78		£576.78
28/8	Vicky Mote	Salary Aug 17	BACS	£1,729.52		£1,729.52
4/9	Mr C Bowker	Contractor Aug 17	BACS	£332.13		£332.13
6/9	Virgin Mobile	Mobile Phone	DD	£6.00		£6.00
7/9	HMRC	Tax + NI Aug 17	BACS	£716.98		£716.98
7/9	Mr Barry Starling (K45)	Allotment Deposit Refunds	BACS	£45.00		£45.00
7/9	Bespoke Media	Domain Renewal	BACS	£55.00	£11.00	£66.00
11/9	Mr Benjamin Teisseirie (M18)	Allotment Deposit Refund	C1842	£10.00		£10.00
11/9	Marcus Young Landscaping	Landscaping-Jul + Aug 17	BACS	£1,279.99		£1,279.99
11/9	Marcus Young Landscaping	Bins-Jul + Aug 17	BACS	£1,066.46		£1,066.46
11/9	Borland Property Maintenance	Oakgrove (PAT, Risk,Heaters)	BACS	£261.60		£261.60
11/9	BT Business	Oakgrove Internet 1 Aug-30 Oct	BACS	£105.00	£21.00	£126.00
14/9	Bucks County Council	Pensions Aug 17	BACS	£672.85		£672.85
15/9	Middleton & MKV Community Group	Grant	BACS	£900.00		£900.00
21/9	Virgin Mobile	Mobile Phone	DD	£6.00		£6.00
27/9	Bespoke Media	Autumn Newsletter Print	BACS	£385.45		£385.45
27/9	Sure2Door	Autumn Newsletter Delivery	BACS	£561.00	£112.20	£673.20
<b>Total Sept 17</b>				<b>£9,927.45</b>	<b>£264.00</b>	<b>£10,191.45</b>
5.	<p><b>Planning Applications</b> (fixed item).  <u>17/00541/FUL-Section 106 Requirements</u>            Councillors asked for further clarity on how S106 requirements are set; can the funds be used elsewhere within the parish, using the same category but where the requirement is greater. For example, do the funds under Sports Hall have to be specifically used for the Broughton Pavilion or can these funds also be used on the Middleton Pavilion? Same for Health Facilities, is the greatest need at Brooklands Health Centre within the Parish or Milton Keynes Village Practise?</p> <p>RESOLUTION: Delegated decision to Cllr DM (Chair) to collate Councillor suggestions and liaise with Jonathan Robinson (MKC-Senior Planning Obligations Officer) if required. Circulate collated suggestions and then submit on behalf of the Parish Council.</p>					ALL/DM

6.	<p><b>Consultations Papers</b> (fixed item).</p> <p>6.1 <u>Draft Supplementary Planning Document Consultation 15/08-27/10.</u> Cllr JoB gave a brief overview with some examples of how the Planning Document is drawn up and what is taken into consideration.</p> <p>RESOLUTION: Clerk to collate any comments put forward by councillors, circulate and then respond on behalf of the Parish Council by the deadline.</p> <p>6.2 The 2018-19 Local Government Finance Settlement 14/09/17-26/10/17. There were no comments made.</p>	ALL/ Clerk
7.	<p><b>Middleton Pavilion</b> Cllr TS gave an overview of meeting held on 12/09/17, Clerk to circulate copy of minutes.</p> <p>7.1 <u>Container for storage</u> Football + Cricket teams (Neil Cressy).</p> <p>RESOLUTION: Proposed grant MK Pavilions the permission to install a container in line with their proposal subject to any required planning permission being granted. An amendment to the lease agreement will be made to cover the conditions of the Parish's permission (including position, colour, fencing and electrical power installation). FOR: Cllr's DM, <del>FM</del>, TS, LS, MS. AGAINST: Cllr JS, Cllr JoB (abstained).</p> <p>7.2 <u>New Signage.</u> RESOLUTION: Agreed to the new sign subject to clarification on the existing lighting. Agreed to example showing "Middleton Pavilion" in white writing.</p> <p>7.3 Landscaping clearance (side of garage opposite Pavilion). RESOLUTION: Agreed that the Parish Council would clear the historic rubbish and overgrown landscaping, ongoing maintenance will fall under MK Pavilions tenancy agreement.</p>	Clerk
8.	<p><b>Speeding-Worrell Avenue</b> Council discussed a complaint made by residents living on Worrell Avenue. Cllr DM stated that the Parish Council is very limited with regard to accountability on this matter as it falls under Milton Keynes Council Highways.</p> <p>Cllr JoB gave an update regarding residents calling for a 20 mile/hour speed limit in this area, which MKC are supportive of; Cllr JoB will come back with a proposal once all parties have come up with a solution.</p> <p>There is a general speeding issue in many areas across the Borough of Milton Keynes and quite often when residential roads meet grid roads with a national speed limit of 50-70 mph. Ward Councillor Crooks advised that residents in Broughton/Brooklands were trying to raise funds for a resident operated and police recommended speed monitoring system and that he wished the Parish Council to look favourably on a forthcoming request for contributory funds. If this was purchased it could then be used across the parish in other speeding hot spots.</p>	
9.	<p><b>Crest Nicholson Consultation Play areas</b> Clerk confirmed that she has been chasing and is still waiting for the results from Crest Nicholson. RESOLUTION: Clerk to keep chasing and carry forward to November meeting.</p>	Clerk
10.	<p><b>Parish Council Policies</b> Clerk presented list of existing Policies and when last reviewed. Cllr DM proposed that the statutory policies such as Standing Orders, Financial Regulation and Risk Assessments are reviewed annually; all other reviewed every two years. RESOLUTION: Agreed that the task of reviewing policies sits within the HR Committee; help will be requested from Council if and when required. RESOLUTION: All Councillors to review the existing list and forward any suggested additions to the Clerk to collate and present at the November meeting. RESOLUTION: Clerk to put a "holding comment" on the website stating that policies currently under review.</p>	ALL/ Clerk
11.	<p><b>MKC-Housing and Regeneration</b> (Agile working) MKC requested a desk for one day a week (Anthonia Fagbura). RESOLUTION: Agreed in principle if there is a direct benefit to our Parish, Clerk to get more information from MKC and circulate to Councillors. FOR: Cllr'S DM, TS, JoB, LS, JS.                      AGAINST: Cllr MS.</p>	Clerk



	<p>16.4 <u>Strategy (TS, JoB, CC)</u> RESOLUTION: Cllr TS asked Clerk to set up a meeting.</p> <p>16.5 <u>Human Resources (DM, TS, JeB)</u> Due to meeting time, Cllr TS asked that the new Time in Lieu (TOIL) policy be carried forward to the November meeting. RESOLUTION: All agreed.</p>	<p>Clerk  Clerk</p>
17.	<p><b>Correspondence</b>, none to report.</p>	
18.	<p><b>Councillor Reports and Items for Future Agenda</b></p> <p>Ward Councillor Sam Crooks gave an update on the Hindu Association quoting:  <i>"The Hindu Trustees have come to an agreement with the Council about the future of their hut. Basically the Council will not enforce demolition so long as there is an anticipated start and completion date for Phase 1 of the new centre. Currently this is foreseen as start in November, completion late spring. The Trustees are to provide the Council with a monthly update on progress. Should there be any significant slippage in these plans the Council will review the position of the hut."</i></p> <p>If there isn't a start in November then Milton Keynes Council will demolish the hut. There are ongoing meetings to work out condition on hours of work, noise and dust etc. After March '18, arrangements for managing traffic flow and some kind of protocol will need to be discussed and agreed between the Hindu and Residents Association's.</p> <p>The Residents Association still has a concern regarding Ferry Meadows Close, which is very narrow and the accessibility for the emergency services to the local aging residential community. The new Chairman of the Residents Association confirmed that they were agreeable to working out a protocol and approach with the Hindu Association for management of events regarding traffic flow and emergency service vehicle accessibility.</p>	
19.	<p><b>Next Meeting (s):</b> Monday 6 November 2017; Council resolved to move December meeting to Monday 11 December 2017.</p>	

Meeting Ended at 22h00

Signature:	
Name/Position:	
Date:	