

MINUTES OF THE PARISH COUNCIL MEETING

Held on 5 June 2017 at 19h15 at 27 Atlas Way, Oakgrove, MK10 9SG

Public Open Session convened at 19h15

Ref	Item	Action																																																						
1.	<p>Apologies: None.</p> <p>Present: Cllr D Monk (DM)-Chair, Cllr T Small (TS)-Vice Chair, Cllr J Brighton (JeB), Cllr D Hudson (DH), Cllr M Solanki (MS), Cllr G Stimson (GS), Cllr J Bint (JoB), Cllr L Swinton (LS), Cllr J Small (JS), Cllr C Craig (CC), Cllr J Chambers (JC).</p> <p>In Attendance: Vicky Mote (Acting Clerk), 11 members of the public</p>																																																							
2.	<p>Minutes: The Minutes of the Annual General Meeting held on 15 May 2017 were confirmed as a true record and signed by Cllr DM (Chair).</p>																																																							
3.	<p>Declaration of Interest: Cllr JeB declared an interest in item 15 MK CAB Outreach Service. Cllr GS declared an interest in item 5.1.1 Broughton Brooklands CC Cllr JoB declared an interest in planning. Cllr's JS, TS, LS, CC declared an interest in item 5.1.2 Oakgrove School.</p>																																																							
4.	<p>Co-Option Yemi Olayemi (YO) gave a brief overview on why she wanted to become a councillor, Cllr JoB proposed Council co-opts Yemi, Cllr MS seconded. RESOLVED: Council agreed to co-opt YO into the vacant councillor position in Milton Keynes Village Ward, representing Oakgrove. Clerk received signed Declaration of Acceptance of Office, Cllr YO to return signed Declaration of Interest Form within 28 days.</p>	Clerk / Cllr YO																																																						
5.	<p>Finance</p> <p>5.1 Appeal for Funding.</p> <p>5.1.1 <u>Broughton Brooklands Community Connectors</u> RESOLVED: To award the grant of £1,500. Cllr's DM, TS, JeB, DH, MS, JoB, CC, LS, JC agreed. Cllr's JS and GS abstained.</p> <p>5.1.2 <u>Oakgrove School</u> RESOLVED: Council agreed to defer to July meeting; have further questions to ask of the applicant.</p> <p>5.2 Payments: RESOLVED: Council approved payments; duly signed by Cllr's DM and JeB.</p> <p>Income received</p> <table border="1" style="width: 100%;"> <tr> <td style="text-align: right;">£1.25</td> <td>30 day bank account interest 09/05/17</td> </tr> <tr> <td style="text-align: right;">£70.00</td> <td>Allotment deposits</td> </tr> </table> <p>Treasurer's Account</p> <table border="1" style="width: 100%;"> <tr> <td style="text-align: right;">£93,931.81</td> <td>Bank statement, 30/05/17</td> </tr> </table> <p>30 day Account</p> <table border="1" style="width: 100%;"> <tr> <td style="text-align: right;">£31,584.10</td> <td>Bank statement, 30/05/17</td> </tr> <tr> <td style="text-align: right;">£1.25</td> <td>Interest Received 09/05/17</td> </tr> </table> <p>CCLA public sector deposit fund</p> <table border="1" style="width: 100%;"> <tr> <td style="text-align: right;">£25,000.00</td> <td>Transfer from Treasurer account, 31 May 2016</td> </tr> </table> <p>Payments made since last meeting</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Net</th> <th>VAT</th> <th>Total</th> <th>Payee</th> <th>Expense</th> <th>Method</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">£353.44</td> <td></td> <td style="text-align: right;">£353.44</td> <td>Bucks CC</td> <td>Pension –Apr (AM/HW)</td> <td>BACS</td> <td>13 May 17</td> </tr> <tr> <td style="text-align: right;">£129.00</td> <td style="text-align: right;">£25.80</td> <td style="text-align: right;">£154.80</td> <td>BT Business</td> <td></td> <td>BACS</td> <td>09 May 17</td> </tr> <tr> <td style="text-align: right;">£5.08</td> <td></td> <td style="text-align: right;">£5.08</td> <td>Virgin Mobile</td> <td>Apr 17</td> <td>DD</td> <td>22 May 17</td> </tr> <tr> <td style="text-align: right;">£132.00</td> <td></td> <td style="text-align: right;">£132.00</td> <td>Julie Munn</td> <td>Pavilion Deep Clean</td> <td>CHQ1839</td> <td>15 May 17</td> </tr> <tr> <td style="text-align: right;">£762.00</td> <td style="text-align: right;">£150.00</td> <td style="text-align: right;">£912.00</td> <td>Geoffrey Leaver Solicitors</td> <td>Pavilion Lease</td> <td>BACS</td> <td>13 May 17</td> </tr> </tbody> </table>	£1.25	30 day bank account interest 09/05/17	£70.00	Allotment deposits	£93,931.81	Bank statement, 30/05/17	£31,584.10	Bank statement, 30/05/17	£1.25	Interest Received 09/05/17	£25,000.00	Transfer from Treasurer account, 31 May 2016	Net	VAT	Total	Payee	Expense	Method	Date	£353.44		£353.44	Bucks CC	Pension –Apr (AM/HW)	BACS	13 May 17	£129.00	£25.80	£154.80	BT Business		BACS	09 May 17	£5.08		£5.08	Virgin Mobile	Apr 17	DD	22 May 17	£132.00		£132.00	Julie Munn	Pavilion Deep Clean	CHQ1839	15 May 17	£762.00	£150.00	£912.00	Geoffrey Leaver Solicitors	Pavilion Lease	BACS	13 May 17	Clerk
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£85.35	£17.07	£102.42	BT Business	Pavilion 21-30 Apr	DD	16 May 17	
£948.33	£189.67	£1,138.00	Marcus Young	Ground Maintenance Pavilion 6+20/04	BACS	13 May 17	
£312.80	£62.56	£375.36	Marcus Young	Weekly Dog Waste Bins (34)	BACS	13 May 17	
£855.00		£855.00	Colin Bowker	Centre Manager-Apr 17	BACS	13 May 17	
£347.94	£1.19	£349.13	Great Lindford Parish Council	Ranger Service 28/02, 07/03, 04/04	BACS	13 May 17	
£1,427.65		£1,427.26	Kents Hill & Monkston PC	Clerk outsource Salary/PAYE/NI/Pension	BACS	2 Jun 17	
£55.00		£55.00	Mr A Charman	Allotment Plot/Rent Refund (Plot 18)	CHQ1837	15 May 17	
£35.00		£35.00	Mrs J Hogan	Allotment Plot Refund (Plot 29)	CHQ1838	15 May 17	
£65.00		£65.00	Reliable Oven Cleaning	Pavilion Oven Clean	BACS	16 May 17	
£180		£180	David Monk	Pavilion License Renewal	BACS	13 May 17	
£750.00		£750.00	Devlin Consulting	Broughton Café Feasibility	BACS	13 May 17	
£150.00	£50.00	£180.00	Bespoke Media	Email/Web Hosting/Support	BACS	13 May 17	
£80.00	£16.00	£96.00	RTM Landscapes	Removal/Dispose Ash Tree	BACS	16 May 17	
£1,000.00		£1,000.00	Broughton & B CC	Grant	BACS	16 May 17	
£1,000.00		£1,000.00	Supporting Xtra Families	Grant	CHQ1840	15 May 17	
Payments to be authorised							
£37.84		£37.84	Anglian Water	Paddock Parneleys	BACS	7 Jun 17	
£29.56		£29.56	Anglian Water	Allotment Walton Road	BACS	7 Jun 17	
£429.43	£21.47	£450.90	EON	Electricity Oakgrove 21/10/16-10/05/17	BACS	7 Jun 17	
£100.00	£20.00	£120.00	Fire & Electrical Safety Ltd	Service Fee/Bi Annual Fire Alarm Service	BACS	7 Jun 17	
£50.00	£10.00	£60.00	Fire & Electrical Safety Ltd	Fire Risk Assessment	BACS	7 Jun 17	
£35.00	£7.00	£42.00	BT Internet	Oakgrove 01/05/17-31/07/17	BACS	7 Jun 17	
£12.00		£12.00	Clerks & Councils Direct	Annual Magazine subscription	BACS	7 Jun 17	
£593.37		£593.37	Alison McNaughton	Apr Salary	BACS	1 Jun 17	
£35.53		£34.53	Bucks CC	Employee Pension (AM)	BACS	Jun 17	
		TBC	Marcus Young	Ground Maintenance	BACS	Jun 17	
		TBC	Marcus Young	Weekly Dog Waste Bins	BACS	Jun 17	
£458.61		£458.61	Colin Bowker	Contractor	BACS	7 Jun 17	
		TBC	Kents Hill & Monkston Parish C	Clerk outsource Salary/PAYE/NI/Pension	BACS	Jun 17	
£38.99		£38.99	Colin Bowker	Expenses-Pavilion	BACS	7 Jun 17	
6.	Planning Applications: No comments/objections to report on.						
7.	<p>Consultations Papers:</p> <p>7.1 East West Rail Consultation, deadline 16 June 2017 RESOLVED: Clerk to respond on behalf of the Parish Council; agree this is a good idea with added comments that the V10 South could be affected; to look at bridges, underpasses in conjunction with the frequency of the level crossing.</p> <p>7.2 Cllr JoB noted that the Economic Strategy consultation had been missed however, had not been very well publicised. RESOLVED: All Councillors to respond individually.</p>						Clerk/ Cllr's
8.	<p>Newsletter</p> <p>Cllr JS gave a brief overview of the draft she had compiled with some of the recent good news stories. Cllr DM thanked Cllr JS for her time in putting the newsletter together. RESOLVED: Council agreed to a budget of £2,000 (print and distribution) for the Summer Edition. RESOLVED: Clerk to look at costs for printing and distribution for future editions, bring back to July meeting.</p>						Cllr JS/ Clerk
9.	<p>The Village Garden</p> <p>Council to agree to All Saints Church volunteering work subject to Marcus Young Landscaping confirming this is not part of the Landscaping contract. Cllr DM confirmed that whilst this is part of the Landscaping contract it is not very clear about the detail and frequency therefore, proposed the volunteer group go ahead.</p> <p>RESOLVED: Council agreed; volunteer group to confirm to the Landscaping Working Group what they intend doing.</p>						Clerk

10.	<p>Middleton Pavilion 10.1 Council to agree to additional minor plumbing works. Based on the quotes presented Cllr DM proposed Council buy the taps and Colin Bowker to install. RESOLVED: Cllr TS proposed a maximum spend of £1,000 all agreed.</p> <p>10.2 Council to agree to final Asset Inventory, including recommendations circulated by Cllr Jo Small. RESOLVED: Council agreed with pre circulated list, Cllr DM thanked Colin Bowker for his services and time spent on getting the Pavilion ready for handover, all applauded.</p> <p>10.3 Property & Land Working Group, council to receive the terms of reference. RESOLVED: Council received the document and agreed to the content.</p>	Clerk
11.	<p>Oakgrove Office Council to agree phone system provider and ongoing costs. Cllr MS presented the quote from Connexin, taking all other quotes into consideration, Cllr MS proposed that Council accept this supplier for the provision of VoIP phone system.</p> <p>RESOLVED: Council agreed to go ahead with Connexin subject to there being no extra charges for the following, Cllr MS to check and confirm:</p> <ol style="list-style-type: none"> 1. Are 0845 and 0345 numbers included in minutes plan? 2. Are there additional charges for diverting mobile to landline? 3. Are there any extra charges for retrieving voicemail? 	Cllr MS
12.	<p>Coverguard Alarm Response Service Council to agree emergency repair limit without authorisation (in the event of a break-in) and not being able to make contact with the 3 emergency contacts. RESOLVED: Council agreed £500.</p>	Clerk
13.	<p>Technology Working Group Council to receive the terms of reference. RESOLVED: Council received the document and agreed to the content.</p>	
14.	<p>P O BOX Council to agree post redirection period from Kiln Farm to Oakgrove Office. RESOLVED: Council agreed to a six month redirection at £275.</p>	Clerk
15.	<p>MK Citizens Advice Outreach Service Cllr JeB presented the various options that were pre-circulated to Councillors. RESOLVED: Council agreed to approach Kents Hill and Monkston Parish Council in joining them in a weekly service from the Kingston Library. RESOLVED: Contribution at 50% of the annual charge, pro rata, maximum budgeted £3,500.</p>	Clerk
16.	<p>Shared Services Working Group Council to receive recommendation on internal requirements prior to arranging a joint meeting with Kents Hill & Monkston Parish Council. RESOLVED: Cllr DM proposed this is carried forward to July as the working group are not ready to present back on their recommendations, Council agreed.</p>	Cllr DM, JeB, JS, TS
17.	<p>Ground Maintenance Working Party Council to received terms of reference. RESOLVED: Council received the document and agreed to the content. Clerk recommended that the Working Party co-opt Colin Bowker to join, Council agreed.</p>	Clerk/ JoB, JS, DH, Colin Bowker

18.	<p>Proposed Temple in Broughton Member of Residents Association raised concerns about the traffic implications. The original planning application (05/00221/FUL) stated that this site would be for a meeting hall available to all, access and parking significant concern. Vehicle access should not be through residential area. When did the community centre become a temple Resident referred to the minutes dated 07/09/2015, item 3; discussions are ongoing with MK Council's Planning and Highways department to consider the best access arrangements, either to consider new or to make improvements on the existing access road.</p> <p>ClIr DM gave an overview of the site using a map which was circulated. Ward ClIr Sam Crooks confirmed he had explored access options via Parks Trust land next to the allotment site and the Regess Car Park. However, there will be substantial impact on both wildlife, drains and waterways.</p> <p>An informal judgement without commitment was suggested to look at access via Cavern Way which would cost circa £100K (highways). Decision given in 2007 that the Residents Association and Hindu Association would have to look to fund this solution. MK Council suggested that there would be more important projects where S106 funding would be required.</p> <p>ClIr JoB advised that the Development Control Committee at MK Council can't look for a better decision, they can only decide on the application provided. ClIr JoB advised that Council/Residents Association would need to engage with the Planning Officer before going to committee.</p> <p>ClIr DM suggested that this matter requires a wider creative approach. All stakeholders (Residents Association, Hindu Association, MK Planning, Parish Council, and Ward Councillor(s)) agree to meet and discuss this matter further as it appears that all parties involved have had separate meetings and not come together as one.</p> <p>RESOLVED: ClIr DM, ClIr CC and Ward ClIr Sam Crooks to find out from MK Council on the next steps.</p>	Clerk/ ClIr's DM, CC, Sam Crooks
19.	<p>Devolution Council to discuss and agree response to MK ALC following the conference held on 25 March 2017 (email circulated to Councillors on 15 May 2017). RESOLVED: Council agreed Clerk to take proactive role in keeping informed of developments on this topic as there is still not enough information to make any recommendations. Clerk to report back at future meetings when required.</p>	Clerk
20.	<p>Community Mobiliser Alison Carlton introduced herself as the local Community Mobiliser and gave a brief overview of her role and confirmed that she is currently funded for the next 12 months with a possible option to extend. RESOLVED: YO to make contact and build on the relationship.</p>	ClIr YO
21.	<p>Correspondence: ClIr DM confirmed that Crest Nicholson has requested permission to use the Community Facility for a consultation on the skate park at the end of the month. Council agreed to the use of the facility, which would give residents an opportunity to see where we are now located.</p>	Clerk
22.	<p>Councillor Reports and Items for Future Agenda 1. Strategy meeting, future agenda item. ClIr DM to confirm dates.</p>	ClIr DM
23.	<p>Next Meeting: Monday 3 July 2017</p>	

Meeting closed: 21h09