

Broughton & Milton Keynes Parish Council
Monday 4th January 2016 at 7.15pm
Broughton Pavilion

Minutes

Present:

Cllr P Bennett	Broughton & Atterbury Ward
Cllr J Brighton	Milton Keynes Village Ward
Cllr J Chambers	Milton Keynes Village Ward
Cllr C Craig (until item 8)	Broughton & Atterbury Ward
Cllr A Kidd	Milton Keynes Village Ward
Cllr P Santi-Jones (Chair)	Broughton & Atterbury Ward
Cllr T Tyler	Milton Keynes Village Ward

In attendance:

Mrs H Ward	Parish Clerk
8 members of the public	

1.	Apologies												
	None.												
2.	Declaration of Interests												
	None.												
3.	Minutes of previous meetings												
	The minutes were approved as a true record of the meeting held on 7 December and were signed by Cllr Santi-Jones.												
4.	Matters Arising : Middleton Pavilion Centre Manager Contract												
	Reference 7 December 2015 Parish Council meeting item 7b. Further clarity has been requested on the decision and it was subsequently agreed that the Centre Manager would be offered an extension to the current contract until 31 March 2017.												
5.	Finance												
	<p>a. Report of third quarter receipts and payments against budget</p> <p>The report had been circulated to members prior to the meeting. There were no comments.</p> <p>b. Report of income, expenditure, balances and reconciliation for December</p> <p>The report had been circulated to members prior to the meeting. There were no comments.</p> <p>Income received during December</p> <table border="1" style="margin-left: 40px;"> <tr> <td style="text-align: right;">£1.04</td> <td>Bank interest</td> </tr> <tr> <td style="text-align: right;">£75.00</td> <td>Paddock rent</td> </tr> <tr> <td style="text-align: right;">£127.50</td> <td>Allotment rent</td> </tr> <tr> <td style="text-align: right;">£30.00</td> <td>Allotment deposits</td> </tr> <tr> <td style="text-align: right;">£1,040.12</td> <td>Middleton pavilion</td> </tr> <tr> <td style="text-align: right;">£100.00</td> <td>Middleton pavilion deposit</td> </tr> </table>	£1.04	Bank interest	£75.00	Paddock rent	£127.50	Allotment rent	£30.00	Allotment deposits	£1,040.12	Middleton pavilion	£100.00	Middleton pavilion deposit
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Treasurer's Account

£146,540.82	Bank statement, 14 December 2015
£2,257.22	Payments issued, not yet cleared
£127.92	Payments received, not yet on statement
£144,411.52	Balance after above
£122,366.77	Opening balance, 1 April 2015
£99,601.88	Cash book receipts, 1 April 2015 – 31 December 2015
£77,557.13	Cash book payments, 1 April 2015 – 31 December 2015
£144,411.52	Balance, 31 December 2015

30 day Account

£31,562.54	Bank statement, 9 December 2015
£31,553.00	Opening balance, 1 April 2015
£9.54	Interest received, 1 April 2015 – 31 December 2015
£31,562.54	Balance, 31 December 2015

c. The following payments were authorised:

Cheques

Net	VAT	Total	Payee	Expense
£1,035.47		£1,035.47	HM Revenue & Customs	Quarterly PAYE/NI
£3,500.00		£3,500.00	Citizens Advice	3 rd year grant payment

Bank Transfers

Net	VAT	Total	Payee	Expense
£1,800.70		£1,800.70	Employees	December salaries
£408.64		£408.64	Mr C Bowker	Centre Manager contract, December
£701.13	£140.23	£841.36	Marcus Young Landscapes	Landscaping & bin contract, December
£438.41		£438.41	Bucks County Council	Staff pension contributions, December
£425.00		£425.00	Milton Keynes Council	Office rent, December

d. Insurance

CLlr Santi-Jones proposed that the insurance is renewed with Zurich until 14 January 2017. There were no objections.

CLlr Brighton suggested that a long term agreement is considered at the next renewal.

6. Middleton Pavilion

a. Working group update

CLlr Santi-Jones advised that the working group met on 21 December 2015. Quotes for new signage will be presented to the next meeting. The open day is being planned for 13 February 2016.

b. Bar management agreement quarterly review

CLlr Santi-Jones proposed that the bar management agreement continues for a further 3 months. There were no objections.

c. Proposal for long term future

CLlr Kidd proposed that a feasibility study is conducted for the long term future of the Pavilion. CLlr Brighton suggested that this is carried out by an external consultant. It was agreed that CLlr Brighton & CLlr Kidd will bring a full proposal to the next meeting.

7.	Human Resources
	<p>a. Cllr Kidd advised that the working group met on 22 December. It was noted that Terry Copson has resigned. The working group felt that there was no need for reappointing to the post immediately although additional staffing resources are required. The working group will continue to review and advise councillors as appropriate.</p> <p>The working group proposed that they meet with the Pavilion Centre Manager. There was no objection.</p> <p>b. Cllr Brighton advised that following a meeting with Great Linford Parish Council it may be possible to buy in services from them. The Clerk will follow up.</p> <p>c. Cllr Tyler felt that the Warden should be replaced and it was agreed that a revised job description and proposal is presented at the next meeting.</p> <p>d. The Clerk was asked to identify a list of projects so that Councillors can review, prioritise and identify appropriate resources to deliver them.</p>
8.	Public Art
	Cllr Brighton offered to set up a meeting with Louise Izod from MK Council and Anthony Spira from MK Gallery to progress the S106 public art money arising from the Claridge Park development. There were no objections. Cllr Brighton will also progress the EEA Pass the Parcel public arts project.
9.	Planning
	<p>a. Planning schedule</p> <p>The schedule on new applications received and decisions made was noted.</p> <p>b. Site allocations consultation, land at Oakgrove School</p> <p>Cllr Kidd had circulated a note to Councillors prior to the meeting. Cllr Santi-Jones proposed that the suggested response was accepted. There were no objections.</p> <p><i>Suggested response "The Parish Council wish to formally oppose the allocation of Site U70 for housing development. This is contrary to the current local plan and is also at variance with the restrictive covenant placed on the site. In addition, we are highly concerned about the impact on local infrastructure e.g. health facilities. This site has lain derelict and unkempt for over 10 years since the school was first constructed and we are surprised that there is no longer a need for recreational facilities particularly given the recent extension. We are disappointed that MKC planners seem to have ignored the situation over this time and ask why you have allowed this to happen. We should point out that the strip of land between the site and Claridge Park is actually owned by the Parish Council and leased to the Parks Trust. As the Parish Council has a policy of not selling land this could make access to the site a challenge to say the least. If the school no longer require this site we would propose that it be handed to the Parish Council for community green space in common with the neighbouring areas to the north which have been developed in conjunction with the Parks Trust over the last few years. It would not be acceptable for this eyesore to remain in its current condition in the future."</i></p> <p>c. Pineham development consultation</p> <p>Cllr Kidd had circulated a note to Councillors prior to the meeting. Cllr Santi-Jones proposed that the suggested response was accepted. There were no objections.</p> <p><i>Suggested response "The Parish Council fully support the development of the site for employment purposes and as part of this development would be pleased to see early completion of Broughton Brook Linear Park and the link to Willen Lake via V11. Our only concern relates to the vehicular access to the site and we would be pleased to see a report from the highways department as part of the planning process."</i></p>
10.	Correspondence
	The schedule on correspondence received was circulated prior to the meeting.

	<p>Cllr Santi-Jones proposed that the Clerk writes to Terry Copson asking for the return of Parish Council equipment by 31 January.</p>
11.	<p>Councillors' reports and items for future agendas</p>
	<p>Cllr Chambers asked for an update on bank interest. Cllr Brighton advised that there is a meeting with the CCLA on 18 January.</p> <p>Cllr Chambers asked for a progress update on recovering costs from Mr & Mrs Schwartz. It was agreed that the Clerk to progress with the solicitor and bring back an update to the next meeting.</p>
12.	<p>Next meeting</p>
	<p>The next meeting will be held on Monday 1 February 2016 in the Broughton Pavilion.</p>

Signed..... 1 February 2016