

Broughton & Milton Keynes Parish Council
Monday 6th February 2017 at 7.15pm
Middleton Pavilion

Minutes

Present:

Cllr J Brighton, Cllr J Chambers (for items 10 and 11), Cllr C Craig (for items 1, 2, 3 and 8), Cllr D Monk (Chair), Cllr J Small, Cllr T Small, Cllr M Solanki, Cllr G Stimson

In attendance:

Mrs H Ward, Parish Clerk
19 members of the public

1.	Apologies																				
	Apologies were noted from Cllr Chambers who was going to be late for work reasons. <i>Belated apologies were received from Cllr Tyler for personal reasons.</i>																				
2.	Declaration of Interests																				
	Cllr Stimson declared an interest in item 5e.																				
3.	Minutes of previous meeting																				
	The minutes were approved as a true record of the meeting held on 9 th January 2017.																				
4.	Councillor co-option																				
	It was approved unanimously to co-opt Mr Delroy Hudson to the Broughton & Atterbury Ward.																				
5.	Finance																				
	a. Report of income, expenditure, balances and reconciliation for January																				
	Income received during January																				
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£31,565.69	Opening balance, 1 April 2016
£13.23	Interest received, 1 April 2016 - 31 January 2017
£31,578.92	Balance, 31 January 2017

CCLA public sector deposit fund

£25,000.00	Transfer from Treasurer account, 31 May 2016
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b. Schedule of payments

The following payments were noted:

Net	VAT	Total	Payee	Expense	Payment method	Payment date
£1,339.00		£1,339.00	HM Revenue & Customs	Quarterly PAYE/NI	Chq	9 Jan 17
£100.00	£20.00	£120.00	H K Engineering	Height barrier repair	Chq	9 Jan 17
£550.00		£550.00	Walton Churches Partnership	Grant	Chq	9 Jan 17
£207.00		£207.00	Mr C Bowker	Centre Manager contract fee, December	BT	10 Jan 17
£325.00		£325.00	Dean W Martin	Roof repair, Middleton pavilion	BT	10 Jan 17
£519.58		£519.58	Bucks County Council	Staff pension contributions	BT	12 Jan 17
£610.59	£122.11	£732.70	British Gas Business	Gas, Middleton pavilion	BT	13 Jan 17
£731.93	£146.39	£878.32	Marcus Young Landscapes	Landscaping & bin contract December	BT	16 Jan 17
£2,191.01		£2,191.01	Zurich Insurance	Annual insurance	BT	16 Jan 17
£21.45		£21.45	Mrs A McNaughton	Office expenses	BT	16 Jan 17
£20.26		£20.26	EE	Office broadband monthly contract	BT	16 Jan 17
£22.30	£4.46	£26.76	BT	Telephone, Middleton pavilion	DD	16 Jan 17
£520.00		£520.00	Alan Smith handyman	Maintenance, Middleton pavilion	BT	20 Jan 17
£5.08		£5.08	Virgin mobile	Monthly contract	DD	21 Jan 17
£126.78		£126.78	Mrs J Brighton	Expenses reimbursement	BT	26 Jan 17
£208.03		£208.03	British Gas Business	Electricity, Middleton pavilion	BT	26 Jan 17
£500.00		£500.00	Broughton Brownies	Grant	BT	30 Jan 17
£122.00		£122.00	Mr D Monk	Expense reimbursement, plaque	BT	30 Jan 17
£319.00		£319.00	MK Council	Business rates, Middleton pavilion	BT	31 Jan 17
£1,940.57		£1,940.57	Employees	January salaries	BT	31 Jan 17

The following forthcoming payments were noted:

£18.45		£18.45	Mrs H Ward	Expenses, Nov 16 – Jan 17	BT	7 Feb 17
£243.00		£243.00	Mr C Bowker	Centre Manager contract fee, January	BT	7 Feb 17
£129.00	£25.80	£154.80	BT	Broadband, Middleton pavilion	BT	7 Feb 17
£483.24		£483.24	Bucks County Council	Staff pension contributions	BT	9 Feb 17
£807.83	£161.57	£969.40	Marcus Young Landscapes	Landscaping & bin contract January	BT	14 Feb 17
£TBA		£TBA	Mr S Crooks	Leaflet printing	TBA	TBA
£20.26		£20.26	EE	Office broadband monthly contract	BT	16 Feb 17
£20.99 plus	£TBA	£TBA	BT	Telephone, Middleton pavilion	DD	16 Feb 17
£TBA		£TBA	Great Linford PC	Ranger services	BT	16 Feb 17

	£5.08		£5.08	Virgin mobile	Monthly contract	DD	21 Feb 17
	£TBA		£TBA	Employees	February salaries	BT	28 Feb 17
	<p>c. 2017-18 budget</p> <p>The draft budget was unanimously agreed. Cllr Monk advised that the deficit budget would be balanced by using banking reserves.</p> <p>d. 2017-18 precept</p> <p>The precept was unanimously agreed at £97,312, to remain at £20.98 per band D equivalent.</p> <p>e. Grant request : Broughton Beavers</p> <p>A grant of £500 was unanimously agreed.</p>						
6.	Asset register						
	The draft document was circulated to members prior to the meeting. Cllr Monk advised that he was happy the document was up to date.						
7.	Middleton Pavilion						
	<p>a. Lease</p> <p>Cllr Monk proposed that the lease is offered to the working group's preferred bidder Mr N Cressy and Mr T Crawford and that the working party conduct discussions with them. There were no objections.</p> <p>b. Heating survey</p> <p>Cllr Monk proposed that an expenditure limit of £10,000 is allocated to carry out maintenance work to the heating. It was agreed that 3 quotes would need to be considered at a future council meeting following a discussion with the new tenants.</p>						
8.	Broughton Gate Café						
	Cllr Stimson provided an update to members. It was agreed that the project should go ahead and that the working group contract the services of a project manager using the £5,000 allocated previously for a feasibility study.						
9.	Kemsley Crescent allotments insurance claim						
	Cllr Monk advised that the offer of compensation was £1,435 against the claim for £3,929. Cllr Brighton mentioned that the insurance company should justify the amount offered. After discussion it was agreed that the full amount should be pursued.						
10.	Correspondence						
	There were no urgent items that could not wait until the next meeting.						
11.	Next meeting						
	The next meeting will be held on Monday 6 March 2017 in the Middleton Pavilion.						

Signed 6 March 2017